



### Job Description

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| <b>Job Title</b>      | Year 5 Class Teacher (maternity cover)  |
| <b>Remuneration</b>   | M3 (Inner London Pay Scale)   |
| <b>Responsible to</b> | Senior Leadership Team  |
| <b>Hours</b>          | Term time only including 5 Inset days   |
| <b>Start date</b>     | 8 <sup>th</sup> January 2024, but with flexibility for a handover period prior to the Christmas break |

### Job Summary

Do you have the skills to teach the children of today and leaders of tomorrow? Albemarle is a dynamic, emotionally intelligent primary school with a creative approach to education. At Albemarle, reading lies at the heart of the curriculum and provides the children with life-long experiences. A passion for learning is interwoven across all aspects of school life and empowers all learners (children and adults) to thrive.

We are looking for a talented, innovative and dedicated Year 5 Class Teacher (maternity cover) to join our team. The ideal candidate will be someone who is passionate about teaching to the highest standard, committed to maintaining a healthy, comfortable environment, and who has the ability to develop their practice.

### Key Responsibilities

- Demonstrate a high standard of classroom management and teach within the framework of the school's policies and guidelines, paying particular attention to equal opportunities and behaviour management.
- Teach pupils and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs.
- Carry out the professional duties covered by the latest School Teachers' Pay and Conditions document. The post holder will be expected to undertake duties in line with the professional standards for qualified teachers.
- Have due regard for safeguarding, promoting the welfare of children and to follow the child protection procedures and the school's Safeguarding Policy.
- Work with SLT and other colleagues to track the progress of individual children and intervene where pupils are not making progress.
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality.
- Establish a partnership with parents, involving them in their child's learning through regular communication.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment.
- To work with Senior Management Team and SENCO ensuring that the needs of all children are met.

### Person Specification

|                                   | Essential   | Desirable   |
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| <b>Qualification and Training</b> | <ul style="list-style-type: none"> <li>• Qualified teacher status</li> <li>• Right to work in the UK</li> </ul> | <ul style="list-style-type: none"> <li>• Degree and/or additional qualifications</li> </ul> |

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| <b>Experience</b>                                     | <ul style="list-style-type: none"> <li>• Exemplary classroom practitioner.</li> <li>• Enthusiastic, creative and willing to learn.</li> <li>• Excellent communication and interpersonal skills.</li> <li>• Takes responsibility for managing own professional development.</li> <li>• Contributes to and implements whole school policies.</li> <li>• Participates in and contributes to whole school improvement.</li> <li>• Motivates staff and sets examples of high personal standards.</li> <li>• Establishes professional, supportive and appropriate relationships with parents, carers and other professionals.</li> <li>• Willingness to assist and participate in the wider aspects of school life.</li> </ul>   | <ul style="list-style-type: none"> <li>• Knowledge and experience of EYFS requirements and practice</li> </ul>   |
| <b>Knowledge, understanding, skills and abilities</b> | <ul style="list-style-type: none"> <li>• Has a detailed knowledge of the statutory KS1-2 National Curriculum requirements.</li> <li>• Knows how to present reports and information to parents and carers.</li> <li>• Uses assessment effectively to set clear targets for pupil achievement and to inform future learning.</li> <li>• Successfully delivers inclusive practice to ensure equal opportunities for all.</li> <li>• Excellent interpersonal and communication skills (oral and written).</li> <li>• Ability to self-evaluate learning needs and actively seek learning opportunities.</li> <li>• Involves pupils in their own assessment and target setting.</li> <li>• Ensures curriculum coverage, continuity and progression in the curriculum, for all pupils.</li> <li>• Ability to work constructively as part of a team, understanding school roles and responsibilities and your own position within these.</li> <li>• Ability to work effectively with and command the confidence and respect of colleagues / parents / outside agencies.</li> </ul> | <ul style="list-style-type: none"> <li>• Experience of implementing the principles and practices in behaviour management strategies.</li> <li>• Working knowledge of relevant policies / codes of practice / legislation.</li> </ul> |
| <b>Personal Qualities</b>                             | <ul style="list-style-type: none"> <li>• Effective interpersonal skills.</li> <li>• Evidence of good organisational skills.</li> <li>• Self-motivated and hard working.</li> <li>• A commitment to promoting the welfare and safeguarding of children.</li> <li>• A commitment to promoting the welfare and safeguarding of children</li> <li>• Calm, patient and an appreciation of a sense of humour.</li> <li>• An enthusiastic and positive outlook and the capacity to work hard under pressure.</li> <li>• Team player, flexible, listens and is prepared to seek advice and support.</li> </ul>   |  |

## **Safeguarding**

Albemarle is committed to ensuring the highest levels of safeguarding and promoting the welfare of our pupils, and we expect all our staff and volunteers to share this commitment. We adopt a robust, fair and consistent recruitment process which is in line with Keeping Children Safe in Education guidance. This includes online checks for shortlisted candidates. All offers of employment are subject to an Enhanced DBS check, right to work checks, medical clearance, references, and where applicable, a prohibition from teaching check.

## **Equal Opportunities**

We are committed to equality of opportunity for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

## **Application Process**

Please click 'Apply' to begin your application via the TES application portal. Applications should reach the school no later than **Friday 27<sup>th</sup> October 2023**.

Interviews will take place as and when suitable applications are received, so early applications are encouraged.